

Re: Your Will - How to Sign

The fair copy of your Will is now sent to you for signing, **TOGETHER WITH A DUMMY SAMPLE COPY OF THE LAST PAGE OF YOUR WILL SHOWING HOW IT SHOULD LOOK WHEN IT HAS BEEN SIGNED AND WITNESSED PROPERLY.**

As you are probably aware, it is essential to have two witnesses present when you sign, and it is important that neither witness is a person who is referred to or in any way interested under the provisions of the Will, or the husband or wife of such a person. To ensure that the legal requirements are observed, you and the two witnesses should remain together until all three have signed.

When your witnesses are present:-

- 1) Write in words the date, two blank spaces having been left for that purpose at the end of the Will.
- 2) Sign your name in ink (using your usual signature) at the end of the Will where indicated in the dummy copy.
- 3) After you have signed, see that each witness signs his or her name and adds his or her full name and address and occupation or description where indicated in the dummy copy.
- 4) Date the will on the back page at the top

IT IS PROBABLY BEST IF YOU TELEPHONE ME WHEN YOU AND YOUR TWO WITNESSES ARE PRESENT IN THE SAME ROOM SO THAT I CAN TALK YOU THROUGH THE PROCESS, WHICH IS OFTEN DONE WRONGLY.

When this has been done, please return the Will in the enclosed stamped addressed envelope so that it can be checked as being in order.

We shall send you a photocopy to keep for your future reference.

Be careful not to mark the Will in any way, and please do not attach paper clips, pins or staples to it.

If you prefer, please call here to sign and we can easily provide witnesses.

If the will does not really look like the dummy copy herewith, please telephone me.

DUMMY WILL TO SHOW YOU HOW TO SIGN PROPERLY

9. Monies comprised in my residuary estate may be invested or applied in the purchase of or at interest upon the security of such stocks funds shares securities or other investments or property of whatsoever nature and wheresoever situate and whether producing income or not and whether involving liability or not or upon such personal credit with or without security as my trustees may in their absolute discretion think fit to the intent that my trustees shall have the same full and unrestricted powers of investing and varying investments in all respects as if they were absolutely and beneficially entitled thereto.
10. The statutory power of appropriation conferred upon personal representatives by section 41 of the Administration of Estates Act 1925 shall be exercisable by my trustees without any of the consents required by that section.
11. I desire that the firm of Butler & Kandler Solicitors of 46 Kings Road, Ilkley, West Yorkshire LS29 9AT shall be employed as Solicitors in connection with my estate.

IN WITNESS whereof I have hereunto set my hand this INSERT DATE
day of INSERT MONTH Two thousand and INSERT
YEAR.

SIGNED by the above-named JANE

DUMMY SIGNATURES AS
EXAMPLES

DOE as her last will in the
presence of us present at the same time
who at her request in her presence and in
the presence of each other have hereunto
subscribed our names as witnesses:

Jane Doe

NB: YOUR EXECUTORS, FAMILY
MEMBERS OR THEIR SPOUSES
CANNOT BE A WITNESS

J. Smith

JOHN SMITH

15 Summer Lane

Bradford

BD55 6ty

Susan Jones

SUSAN JONES

27 Autumn Street

Bradford

BD23 8YH

Date INSERT DATE AND MONTH 200
AND YEAR

*The
Last Will
And
Testament
Of*

Name:
JANE DOE

BUTLER & KANDLER,
Solicitors,
46 Kings Road,
Ilkley
West Yorkshire
LS29 9AT.